











Praxis ITS-Web
is the latest addition to our
Integrated Delivery Management (IDMS) and
Supply Chain Management (SCM-Web) Systems.

**PRAXIS ITS-WEB IS A MODERN ELECTRONIC SYSTEM TO TRACK SUPPLIER INVOICES.
PRAXIS ITS-WEB IS MFMA & PFMA COMPLIANT.**

**ITS-Web is a
module of
PRAXIS
SCM-WEB**

SCM-Web is South Africa's leading software to manage your supply chain according to PFMA and MFMA regulations. SCM-Web records the steps in the supply chain from purchase requisition through bid committees to contracting. ITS-Web is intergrated into SCM-Web

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|  | Supports Municipal and Public Finance Management Act regulations |  | Facilitates timeous supplier payments |
|  | Includes an ITS supplier portal for suppliers to upload invoices against POs |  | Has a communications feature for easy and accurate comms to and from suppliers |
|  | Provides electronic document management for uploaded supporting documents |  | Multi-dimensional workflow-based approval process |
|  | Supports SLAs with notifications to stakeholders |  | Promotes transparency with regards to the supplier payment process |
|  | Integrates with a vendor registration portal with synchronisation to National Treasury's CSD |  | Accessible from any web browser and supports mobile access |
|  | Simple, easy-to-use interface for all staff and suppliers |  | SAP, JD Edwards, Microsoft Dynamics and other ERP systems integration |

ITS-WEB ADDRESSES THE PROBLEMS FACED BY SUPPLIERS AND CREDITORS DEPARTMENTS

Problem	Description	ITS-Web Feature
Suppliers do not get paid on time	Invoices should be paid within 30 days. Suppliers often wait for much longer than 30 days to receive payment for services rendered. This is detrimental to small businesses' cash flow and may lead to business failure.	<ul style="list-style-type: none"> ▶ View invoice status ▶ Communication features ▶ Receive notifications ▶ Escalate invoice payment
Suppliers have no way of knowing the status of their invoice submission	When suppliers submit their invoices, they have no way of tracking the status of their submission. This results in frustrations and suppliers approach the department they delivered services to, in order to get answers. This strains the relationship between the supplier and the user department, and suppliers still have no idea of when they may get paid.	<ul style="list-style-type: none"> ▶ View invoice status ▶ Communication module ▶ Receive notifications
Supplier documents get lost during the payment approval process	An excuse given when suppliers try to find out about the status of their invoice is that they either did not submit the correct documents or their documents got lost. This cannot be tracked to verify if that is the case, meaning that the process is slowed down.	<ul style="list-style-type: none"> ▶ Upload invoice ▶ Real-time validation guides the supplier ▶ Upload supporting documents ▶ Electronic document management
Supplier documents required are not standardised	Suppliers often do not have a definitive list of the required documents they must submit. Different departments and purchase categories require different sets of documents.	<ul style="list-style-type: none"> ▶ Checklist for document submission ▶ Scan and Submit
There is ambiguity regarding who should approve a payment	The approval path is dependant on amount, type, department and other factors. Suppliers do not know the correct people with whom they should follow up.	<ul style="list-style-type: none"> ▶ View invoice payment status ▶ Communications thread ▶ Escalate invoice payment ▶ Update invoice payment status ▶ Default approval workflow paths
Suppliers get turned down by the finance department due to incorrect banking details	The banking details on the CSD are assumed correct, so if a supplier presents a different set of banking details the finance department rejects their payment.	<ul style="list-style-type: none"> ▶ CSD integration via Vendor Portal ▶ Suppliers need not submit banking details as we get them from CSD
Payments approval process is opaque	There is no definitive process that people can follow, so tracing submitted invoices and documentation is difficult. It is difficult to know whether correct procedures have been followed or not. Submitted documentation is not filed in any reusable or searchable way.	<ul style="list-style-type: none"> ▶ Draw reports ▶ View PO, invoice payments ▶ Manage reports on invoice payments ▶ Manage invoice payment thresholds over SLA
No easily available measures or statistics to verify that payments are done within 30 days	Data is not captured at different stages to ensure that payments have been done within a specified time. This affects departmental KPI's which are used for performance measurement. Measuring the time between stages in the process i	<ul style="list-style-type: none"> ▶ Receive threshold notifications on invoice payments ▶ Draw reports ▶ View PO, invoice payments ▶ Manage reports on invoice payments ▶ Manage invoice payment thresholds over SLA
Creditor department has no direct access to supplier details	Checking details of suppliers takes long as they do not have direct access to previously submitted details on CSD	<ul style="list-style-type: none"> ▶ View supplier details synchronised with Vendor Portal and CSD